



## IKEducation Specialist

The Eisenhower Foundation is a nonprofit organization dedicated to preserving and promoting the legacy of our nation's 34th president, **Dwight D. Eisenhower**. Located in Abilene, Kansas, the Foundation supports the **Eisenhower Presidential Library and Museum**, one of just 14 presidential libraries in the country and part of the National Archives.

We're looking for an IKEducation Specialist to join our team.

### About the Role

The IKEducation Specialist reports to the Director of Education and plays a key role in developing and delivering engaging, meaningful learning experiences for K–12 students and educators.

In short: you'll teach, create, collaborate, lead, and juggle many exciting projects.

The ideal candidate is:

- An experienced educator
- Organized and self-motivated
- Creative and tech-comfortable
- Professional and adaptable
- Ready to design dynamic curriculum and lead a team of facilitators

You'll work with students, teachers, colleagues, board members, and donors — all with professionalism, discretion, and good humor. Strong communication skills, sound judgment, initiative, and attention to detail are essential.

### Required Qualifications

- Bachelor's degree (Education or Museum Studies preferred)
- At least five years of classroom or museum education experience (or comparable experience leading K–12 students)
- Familiarity with state and national education standards
- Strong classroom management skills
- Samples of original curriculum you've created
- Experience with Pages, Keynote (Mac), and Google Suite — or willingness to learn
- Comfort using technology in teaching (iPads, Zoom, etc.)
- Professionalism, initiative, and integrity
- Ability to work both independently and collaboratively
- A desire to stay current with innovative practices in museum education
- Skill in creating engaging, participatory learning experiences

## Strongly Preferred

- Experience managing groups of both adults and students
- Current teaching license
- Middle or secondary Social Studies teaching experience

## What You'll Do

- Facilitate educational programs for K–12 school groups
- Develop and refine curriculum and learning materials
- Manage multiple projects and meet deadlines
- Help maintain and update educational content on the Foundation's website
- Promote and share IKEducation materials
- Schedule and help manage program facilitators (IKEducators)
- Contribute to the creation of hands-on, inquiry-based experiences

## Compensation & Benefits

This is a full-time, year-round position with a starting salary of \$50,000–\$60,000. Benefits include:

- Three weeks paid vacation
- 40 hours sick/family sick leave
- Annual Health Reimbursement Arrangement
- Simple IRA with employer match
- Paid professional development
- Flexible hours

## How to Apply

Please submit:

- Cover letter
- Resume
- References
- A sample of original curriculum

Send materials to Meredith Sleichter, Executive Director, at [msleichter@eisenhowerfoundation.net](mailto:msleichter@eisenhowerfoundation.net).

The position is open until filled, preferably by May 1, 2026.

If you're passionate about education and bringing the past alive for students think critically about the future — we'd love to hear from you.

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*"Teachers need our active support and encouragement. They are doing one of the most necessary and exacting jobs in the land. They are developing our most precious national resource: our children, our future citizens."*

*~Dwight D. Eisenhower*

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