

IKEducator



The Eisenhower Foundation is a public non-profit organization dedicated to preserving and promoting the legacy of our nation's 34th president, Dwight D. Eisenhower. Based in Abilene, Kansas, the Eisenhower Foundation supports the Eisenhower Presidential Library and Museum.

IKEducators are a vital part of the mission of IKEducation: To provide every K-12 student either online or onsite, with an innovative educational experience that enhances their understanding of Dwight D. Eisenhower. The number of students we serve is rapidly growing and IKEducation plans to grow with them. We strive to find effective ways to share knowledge and bring the artifacts and stories of the Eisenhower Presidential Library and Museum to life.

Reporting to the Director of Education, ideal candidates will be experienced in handling a wide range of educational skills and will be able to work independently with little or no supervision. This person must have extensive experience working with children, grades K-12, as well as adult groups. They must be well-organized, creative, flexible, and ready to welcome the challenges of mastering new topics and working with students of various learning levels.

IDEALLY, CANDIDATES WILL HAVE:

- A bachelor's degree in Education or a substitute teacher's accreditation.
- Extensive experience with student learning groups.
- The ability to work with all ages either in a classroom setting or as a tour guide.
- Professional appearance, initiative, and integrity.
- Desire to keep up with the innovative changes in museum education.
- Experience with Apple iPad and iWork applications/software, or willingness to learn.

THE IKEducator WILL:

- Facilitate a variety of IKEducation programs and activities. Many can be viewed online at www.eisenhowerfoundation.net.
- Become highly knowledgeable on the topics and documents that are the basis of the IKEducation programs, as well as the Eisenhower complex as a whole.
- Utilize Apple/Mac equipment, Apple iWork and Google Suite software.
- Greet groups to familiarize them with their field trip schedule, the museum guides, etc..
- Work with Foundation staff to prepare for upcoming groups, such as making copies, setting up spaces, or organizing artifacts.
- Be asked occasionally to travel to present programs or promote IKEducation.

This is a Monday - Friday, part-time position offering \$17.00 per hour. Daily hours are determined by demand, and will generally fall between 8:30 am - 2:00 pm and follow the local schools' calendar.

Facilitators are required to have a background check completed by the National Archives and Records Administration. This has no cost to it, but does require the applicant to provide identification materials and personal background history.

Position is open until filled, but preference is to fill this by August 1, 2024. If interested, email a cover letter and resume to Mitzi Bankes Gose at mbgose@eisenhowerfoundation.net.